GOVT. DEGREE COLLEGE, NAGARI   2015-16

THE ANNUAL QUALITY ASSURANCE REPORT (AQAR) OF THE IQAC-

PART – A

1.   Details of the Institution

1.1.   Name of the Institution

> GOVERNMENT DEGREE COLLEGE

1.2.   Address Line 1

> NEAR MANDAPAM

Address Line 2

> CHENNAI – TIRUPATI ROAD

> NAGARI

State

> ANDHRA PRADESH

Pin Code

> 517 590

Institution e-mail address

> nagari.jkc@gmail.com

Contact Nos.

> 9490017135, 8790291506

Name of the Head of the Institution

> Dr. R.RAJENDRA NAIDU

Tel.No. with STD Code:

> 08577 - 200040

Mobile

> 9490017135

Name of the IQAC Co-ordinator

> Dr. S. A. SALEEM

Mobile

> 8790291506

IQAC e-mail address

> Iqac nagari@gmail.com

1.3.   NAAC Track ID (For ex.MHCOGN 18879)

> APCOGN 13133

1.4.   Website address

> www.gdcnagari.com

> www.gdcnagari.com/IQAC

Web-link of the AQAR

For ex.http://www.ladykeanecollege.edu.in/AQAR201213.doc

1.5.   Accreditation Details

Sl.No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1.	1st Cycle	B		2007	5 years
2.	2nd Cycle	B	2.48	2014	5 years
3.					
4.					

1.6.   Date of Establishment of IQAC   :   02/08/2007 | 02/08/2007 |

1.7.   AQAR for the year (for example 2010-11) | 2015-2016 |

1.8.   Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC (for example AQAR 2010-11 submitted to NAAC on 12.10.2011)

i.   AQAR | 2014-2015 | (DD/MM/YYYY) | 03-09-2015 |

ii.   AQAR | - | (DD/MM/YYYY) | - |

iii.   AQAR | - | (DD/MM/YYYY) | - |

iv.   AQAR | - | (DD/MM/YYYY) | - |

v.   AQAR | | (DD/MM/YYYY) | - |

1.9.   Institutional Status

University   State ✓   Central ☐   Deemed ☐   Private ☐

Affiliated College   Yes ✓   No ☐

Constituent College   Yes ☐   No ✓

Autonomous college of UGC   Yes ☐   No ✓

Regulatory Agency approved Institution   Yes ☐   No ✓
(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution   Co-education ✓   Men ☐   Women ☐

	Urban	Rural	✓	Tribal	

Financial Status   Grant-in-aid [ ]   UGC 2(f) [✓]   UGC 12B [✓]

Grant-in-aid + Self Financing [-]   Totally Self-financing [-]

1.10   Type of Faculty/Programme

Arts [✓]   Science [✓]   Commerce [✓]   Law [ ]   PEI (Phys Edu) [ ]

TEI (Edu) [ ]   Engineering [ ]   Health Science [ ]   Management [ ]

Others (Specify) [   ]

1.11   Name of the Affiliating University (for the Colleges)   [S. V.UNIVERSITY, Tirupati.]

1.12   Special status conferred by Central/State Government – UGC/CSIR/DBT/ICMR etc

Autonomy by State/Central Govt./University   [-]

University with Potential for Excellence [-]   UGC-CPE [-]

DST Star Scheme [-]   UGC-CE [-]

UGC-Special Assistance Programme [ ]   DST-FIST [-]

UGC-Innovative PG Programmes [-]   Any other (Specify) [-]

UGC-COP Programmes [-]

2.   IQAC Composition and Activities

2.1   No. Of Teachers   [04]

2.2   No. Of Administrative/Technical staff   [01]

2.3   No. Of students   [03]

2.4   No. Of Management representatives   [00]

2.5   No. Of Alumni   [01]

2.6   No. Of any other stakeholder and   [ ]

Community representatives

2.7	No. Of Employers/Industrialists	01
2.8	No. Of other External Experts	01
2.9	Total No. Of members	11
2.10	No. Of IQAC meetings held	02

2.11   No. Of meetings with various stakeholders   No. 01   Faculty 01

Non-Teaching Staff Students 01   Alumni 01   Others -

2.12   Has IQAC received any funding from UGC during the year? Yes ☐ No ✓

If yes, mention the amount   -

2.13   Seminars and Conferences (only quality related)

(i) No. Of Seminars/Conferences/Workshops/Symposia organized by the IQAC

Total Nos 01   International 0   National 0   State 0

Institution Level 01

(ii) Themes   Choice Based Credit System

2.14   Significant Activities and contributions made by IQAC

- IQAC initiated steps to promote research activities among the Staff. It took interest in organizing a UGC/ICSSR sponsored Seminars by History ,Economics and Commerce departments in the Institution.
- IQAC encouraged Faculty members to participate in Seminars and to submit research papers in research Journals.
- IQAC has taken steps to make the Campus Ragging free by organizing Awareness and Anti ragging programmes with Police personnel.
- It has taken initiative to organize gender equality programme.
- IQAC has organized seminars on women empowerment and women equality

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year.

PLAN OF ACTION	ACHIEVEMENTS
Academic Activities ❖ Introduction of Job Oriented Courses ❖ Guest Lectures ❖ Student Seminars ❖ Monthly tests and Assignments ❖ Quarterly, Half Yearly and Pre final Examinations.	• Certificate Courses in Web design, Computer Net working, Spoken English and Communication Skills are introduced. • Experts in all subjects are invited and Lectures are arranged for the benefit of the Students. • Student Class room seminars are arranged to improve the presentation skills of the students in all departments. • All the Departments conducted monthly tests and Assignments are given in all important topics. • Students benefitted much from these tests and results have increased year after year. For Semester based students two Mid Semester examinations are conducted
❖ **Student Support Services** ❖ NSS ❖ NCC ❖ Library Automation ❖ Sports ❖ .District Resource Centre (DRC) ❖ Career and Guidance Cell ❖ Women Empowerment Cell ❖ MANA TV ❖ Consumer Club	• Voter Enrolment programme conducted • Swatch Bharath Programme is conducted • National Youth Day conducted. • World Aids Rally conducted. • NSS Day celebrated. • NCC Cadets attended National Integrated Camps at various places • NCC Cadets participated in Blood Donation Camps. • The Library is provided with Computer, Xerox machine and Internet facilities. • This college Students have won prizes in the various Universities and district level in Track and field events. • Seminar conducted on water conservation methods and students attended competitions under DRC and won Prizes. • Career Development programmes are conducted by the Expert Counsellors from S.V. University, Tirupati, and other institutions. • International Women's Day is celebrated. • Women students are enlightened about their privileges, Legal rights and about Domestic violence women equality etc., • All the Departments make their respective students to watch lessons regularly on topics telecast by MANA TV. • Meeting was arranged by Consumer Club of the College to enlighten the Students about the rights of the Consumer.

* Attach the Academic Calendar of the year as Annexure.- Attached

2.16   Whether the AQAR was placed in statutory body   Yes | - | No | ✓ |

Management | - | Syndicate | - | Any other body | - |

Provide the details of the action taken

| - |

PART-B

CRITERION-I

1.   **<u>Curricular Aspects</u>**

1.1   Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of Programmes added during the year	Number of self-financing programmes	Number of value added/Career Oriented programmes
Ph.D.				
P.G.		01		
U.G.	08	-	02	
P.G.Diploma				
Advanced Diploma				
Diploma				
Certificate	03	00		03
Others				
Total	**11**	**01**	**02**	**03**

Interdisciplinary				
Innovative				

1.2   (i) Flexibility of the Curriculum: CBCS/Core/**Elective option**/Open options

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	09
Trimester	0
Annual	09+02 (Add on courses)

1.3   Feedback from stakeholders*

Alumni | ✓ | Parents | ✓ | Employers | ✓ | Students | ✓ |

Mode of feedback   :

Online | | Manual | ✓ | Co-operating schools (for PEI) | |

* Please provide an analysis of the feedback in the Annexure.

1.4   Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

> The curriculum is regularly revised by Andhra Pradesh State Council for Higher Education (APSCHE) and adopted by the affiliating University i.e., S. V. University, Tirupati. The curriculum is revised after the introduction of Semester System in the Colleges in 2015-16. All the Government Degree Colleges follow this revised Curriculum.

1.5   Any new Department/Centre introduced during the year. If yes, give details.

> A Post graduate Course in Commerce (M.Com) is introduced in the Institution

CRITERION – II

2.   Teaching, Learning and Evaluation

2.1   Total No. of Permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
24	21	03	-	-

2.2   No. of permanent faculty with Ph.D.   13

2.3   No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
-	-	-	-	-	-	-	-		05

2.4   No. of Guest and Visiting faculty and Temporary faculty

Guest Faculty– 08	Contract Faculty - 03	-

2.5   Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	01	60	11
Presented papers	03	36	05
Resource Persons	-	04	07

2.6   Innovative processes adopted by the institution in Teaching and Learning:

- Use of LCD Projector for power point presentation.
- Use of OHP
- Use of Internet to dispense latest developments in the subject
- Guest Lectures to expose the students to different experienced teachers.

2.7   Total No. of actual teaching days during this academic year   231

2.8 Examination/Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, On line Multiple Choice Questions)

> Examination, Evaluation reforms and related norms are stipulated by the Affiliating University only. The Degree colleges have no freedom of formulating regulations regarding examination related matters.

2.9 No. of faculty members involved in curriculum restricting/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

Board of Studies – 07 Commerce - 01: Maths - 01 Telugu – 01 : Economics - 01 Physics –02 Botany - 01		

2.10 Average percentage of attendance of students

75

2.11 Course/Programme wise distribution of pass percentage:

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.A.	32	-	63	31	-	94
B.Sc.	64	16	70	-	-	86
B.Com.	120	8	64	11	05	88

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

1. Providing action plan for the Institution at beginning of the Academic Year
2. Encourages Teaching Faculty to attend Orientation Programme and Refresher Course in their subjects.
3. Advices to use the LCD, OHP to show any Graphical Representation to the students.
4. Actively encourages Faculty to pursue Ph.D degree and further Research
5. Encourages Faculty members to apply for Minor Research Projects, Seminars etc.,

2.13 Initiatives undertaken towards faculty development

Faculty/Staff Development Programmes	Number of faculty benefitted
Refresher courses	02
UGC – Faculty Improvement Programme	Nil
HRD programmes	Nil
Orientation programmes	01
Faculty exchange programme	Nil
Staff training conducted by the University	Nil
Staff training conducted by other institutions	02
Summer/Winter schools, Workshops, etc.	01

Others Orientation for New recruits- ELF	01

2.14   Details of Administrative and Technical Staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filed during the year	Number of positions filled temporarily
Administrative Staff	10	05	-	03
Senior Asst.	01	-	-	-
Junior Asst.	02	-	-	-
Record Asst.	02			
Technical Staff		-	-	-
a. storekeeper	01			
b. Herbarium keeper	01			
c.Museum Keeper	01			
d. Typist	01			
e.Office subordinate	01			

CRITERION – III

3. Research, Consultancy and Extension:

3.1   Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution.

1. The IQAC in the College encourages the teaching staff to pursue research activities such as applying for Minor Research Projects and Major Research Projects with the funding Agencies like UGC and ICSSR
2. The IQAC encourages its staff members to apply for workshops and seminars with funding agencies like UGC and ICSSR
3. The IQAC encourages staff members to attend National and International Seminars or Conferences in their respective subjects and publish research papers.
4. The IQAC helps to organize various quality enhancement programmes like anti ragging programmes, women empowerment, women equality environmental awareness, Aids awareness programmes etc., in the Institution.

3.2   Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	Nil	Nil	Nil	Nil
Outlay in Rs.Lakhs	Nil	Nil	Nil	Nil

3.3   Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	Nil	01	-	02
Outlay in Rs.Lakhs	Nil	Rs.3,65,000	Rs.2,80,000	Nil

3.4   Details on research publications

	International	National	Others
Peer Review Journals	02	09	-01
Non-Peer Review Journals	-	-	-
e-journals	-	-	-
Conference proceedings		02	

3.5   Details on Impact factor of publications:

Range [1]   Average [-]   h-index [-]   Nos.in SCOPUS [-]

3.6   Research funds sanctioned and received from various funding agencies, industry and other organisations.

Name of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned Rs.	Received Rs.
Major projects	-	-	-	-
Minor projects	2014-15	-UGC	3,65,000-	2,80,000-
Interdisciplinary Projects	-	-	-	-
Industry sponsored	-	-	-	-
Projects sponsored by the University College	-	-	-	-
Students research projects (other than compulsory by the University)	-	-	-	-
Any other (Specify)	-	-	-	-
Total	-	-	3,65,000	2,80,000

3.7   No. of books published

   (i)   With ISBN No.   [-]   Chapters in Edited Books   [-]

   (ii)   Without ISBN No.   [-]

3.8   No. of University Departments receiving funds from

        UGC-SAP [-]   CAS [-]   DST-FIST [-]

        DPE [-]   DBT Scheme/funds [-]

3.9   For colleges   Autonomy [-]   CPE [-]   DBT Star Scheme [-]

                        INSPIRE [-]   CE [-]   Any Other (specify) [-]

3.10   Revenue generated through consultancy   [Nil]

3.11   No. of conferences organized by the Institution

Level	International	National	State	University	College
Number	-	03		-	
Sponsoring Agencies	-	UGC-SERO&ICSSR			UGC-SERO

3.12   No. of faculty served as experts, chairpersons or resource persons   10

3.13   No. of collaborations   International   -   National   -   Any other   -

3.14   No. of linkages created during this year:

3.15   Total budget for research for current year in lakhs:

From Funding agency   Rs.2,80,000   From Management of University/College   -

Total: Rs.2,80,000

3.16   No. of patents received this year

Type of Patent		Number
National	Applied	-
	Granted	-
International	Applied	-
	Granted	-
Commercialised	Applied	-
	Granted	-

3.17   No. of research awards/recognitions received by faculty and research fellows of the institute in the yearZ

Total	International	National	State	University	Dist.	College
	-	-	-	-	-	-

3.18   No. of faculty from the Institution who are Ph.D. Guides   Nil

and students registered under them   Nil

3.19   No. of Ph.D. awarded by faculty from the Institution   Nil

3.20 No.of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF [-] SRF [-] Project Fellows [-] Any other [-]

3.21 No. of students participated in NSS events:

| University level | 85 | State level | - |
| National level | - | International level | - |

3.22 No. of students participated in NCC events:

| University level | 72 | State level | 1 |
| National level | - | International level | - |

3.23 No. of Awards won in NSS:

| University level | - | State level | - |
| National level | - | International level | - |

3.24 No. of Awards won in NCC:

| University level | - | State level | - |
| National level | - | International level | - |

3.25 No. of Extension activities organized

University forum [ ] College forum [-]

NCC [13] NSS [12] Any other [-]

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility.

DISTRIC RESOURCE CENTRE (DRC)

- A Seminar is arranged on 21-1-16 on "Water Conservation Methods" at this College.
- Kum.Anjali of II B.Sc., won District level prize at DRC met at Government Degree College, Srikalahasti on "Human Values".

RED RIBBON CLUB

- International Yoga day is held on 21-6-2015
- Helmet awareness campaign held on 2-08-2015
- Swachh Bharath Abhiyan is held on 31-10-2015
- Aids Awareness Programme is held on1-12-2015
- Blood donation camp is held where 131 students donated blood.
- Voter day is celebrated on25-1-2016

NSS

- Vanamahostsavam (tree plantation) programme is held on 17-7-2015.
- International Students day is held on15-10-2015.
- Police Martyrs day is conducted on 21-10-2015.
- Anti ragging programme is conducted on 9-11-2015.
- World Aids Day and Blood Donation camp is conducted combindly with Red Ribbon Club which is sponsored by Lions Club of Nagari.
- NSS Special camp is held at Nagaripeta Village from 16-10-2015 to 22-10-2015.
- Entrepreneurship Development Training Programme (ELP) is conducted in the College from 09-2-2016 to 13-02-2016.

CRITERION – IV

4. Infrastructure and Learning Resources

4.1   Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	17.16 acres	-	-	17.16 acres
Class rooms	14	1	UGC	15
Laboratories	9	Nil	-	9
Seminar Halls	Nil	Nil	-	Nil
No. of important equipments purchased ($\geq$ 1-0 lakh) during the current year	Nil	02	UGC	02
Value of the equipment purchased during the year (Rs. In lakhs)		5,60,360/-	UGC-AA & UGC Equipment	5,60,360/-
Others	Nil	Nil	Nil	Nil

4.2   Computerization of administration and library

> 1. The Office is provided with computers and Internet facility to submit any administrative information on line. The Office is also provided with an inverter.
> 2. Library automation through e-grandhalaya 3.0 software is under process.
> 3. Library is provided with Internet connection and also an inverter facility.

4.3   Library services:

	Existing		Newly added		Total	
	No.	Value Rs.	No.	Value Rs.	No.	Value Rs.
Text Books	13500	12,35,004	20	3,000	13,520	12,38,504
Reference Books	2207	2,53,153	-	-	2,207	2,53,153
e-Books	-	-	-	-	-	-
Journals	24	28,342	14	16500	38	42842
e-journals	-	-	-	-	-	-
Database	-	-	-	-	-	-
CD & Video (free)	80	Free	Nil	-	80	Free
Others (specify) University handbook	-	-	3	6,000	3	6,000

4.4   Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	171	133	-	10	-	02	12	14
Added	Nil	-	-	-	-	-	-	-
Total	171	133	-	10	-	02	12	14

4.5   Computer, Internet access, training to teachers and students and any other programme for technology up gradation (Networking, e-Governance etc.)

> 1. A certificate course in Net working. (for students)
> 2. A certificate course Web designing / Web programming for students
> 3. Network resource centre is functioning to provide internet access & related activities.

4.6   Amount spent on maintenance in lakhs:

i.	ICT	Rs.40,000/-
ii.	Campus Infrastructure and facilities	Rs.5,43,400/-
iii.	Equipments	Rs.60,000/-
iv.	Others	Rs.2,43,844/-
	Total	Rs 8,87,244/-

CRITERION – V

5.   Student Support and Progression

5.1   Contribution of IQAC in enhancing awareness about Student Support Services.

- Students are advised to enrol for the programmes conducted by Jawahar Knowledge Centre (JKC)for acquiring related job skills and English Language.
- Students are encouraged to participate extensively in the programmes conducted by NSS, NCC, ECO Club, Red Ribbon Club, Anti ragging Cell, Career Guidance Cell and Women Empowerment cell.
- Students are encouraged to take part in the activities like Essay writing, Cultural activities organized by the District Resource Centre to develop their language skills.
- Coaching and study material for P.G. Entrance Examination provided by 07 departments at free of cost to enable them to pursue higher studies.

5.2   Efforts made by the institution for tracking the progression.

- The respective departments maintain the information regarding the progression of their students.
- The Alumni association is also gives information about the progression of the students into Jobs and into higher studies.
- The Career and counselling centre and Jawahar Knowledge Centre also provides some information about the progression of students.

5.3   (a)   Total Number of students : 2015-16

UG	PG	Ph.D	Others
704	32	-	

(b)   No. of students outside the state

110

(c)   No. of International students

NIL

Men

No.	%
458	65

Women

No.	%
246	35

Last Year 2014-15							This Year 2015-16						
General OC	SC	ST	OBC	Minority	Physically Challenged	Total	General OC	SC	ST	OBC	Minority	Physically Challenged	Total
23	263	14	443	15	02	760	UG: 21	263	16	392	11	01	704
							PG: 1	11	01	19	-		32

Demand ratio : 1:1   Dropout 5%

5.4   Details of student support mechanism for coaching for competitive examinations (if any)

> 1. 07 Departments are providing PG CET coaching to Students.
> 2. Coaching for B.Ed. Entrance Examination.
> 3. Coaching for Bank Clerks and VRO.

No. of students beneficiaries   250

5.5   No. of students qualified in these examinations

NET   -   SET/SLET   -   GATE   -   CAT   -

IAS/IPS etc   -   State PSC   -   UPSC   -   Others-PGCET/EDCET   53

5.6   Details of student counselling and career guidance

> 1. Conducted a programme on Interview tips and Presentation Skills by Resource persons from Indian School of Science and Management, Chennai.
> 2. An Awareness Programme on Career opportunities was organized and the Resource persons are Dr.S.K.Raju, Principal, Saketh College, Mumbai and Dr.S.Sudhakar Chetty, Principal (Retd).
> 3. A Personality Development programme is conducted by the personality Development trainer Sri K.Purushotham.
> 4. A Student Interaction programme is arranged with reputed Coaching Institute from Tirupati.

No. of students benefitted   185

5.7   Details of campus placement

On campus			Off Campus
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
01 (Apollo Pharmacy)	50	15	19

5.8   Details of gender sensitization programmes

Under the auspices of Women Empowerment Cell the following events are arranged.

- women's equality day
- Programme on gender sensitization.
- Celebration of International Women's day.
- Programme on health, nutrition, fitness during pregnancy

5.9   Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/University level   National level   International level

15   -   -

Sports & Games:

District Level: 1. District Yiouth Sports and Games Festival: This is Organized by Seshachala Institute of Technology, Puttur, Chittoor Dist.

Winners: Cricket, Badminton(Singles) & Badminton (Doubles).

DRC Sports meet: Organized by Government Degree College, Punganur.

1.A.Ashok – I B.Com –Won Silver medal in 1500 m.
2.K.Ranjit Kumar – III B.A. won – Gold medal in 100m.
3.K.Ganesh – II B.A. won – Gold in 400m & Bronze in 100m.

Inter University: M.Uday III B.Com. participated in Volley ball tournment South Zone(India) Inter University, held at Andhra University Vishakapatnam

South Zone: Mr.G.Deva Prasad, II B.Sc., represented S.V.U., Tirupati for South Zone Inter University Chess Tournament. And won 3 rounds held at V.I.T, Vellore.

Inter – collegiate: Mr. R.Pandiyan, III B.Com. and Kum. T. Thejovathi won Gold medals in 800 m, 1500 m events. Also 4 Silver and 6 Bronze medals also secured.

No. of students participated in cultural events:

Cultural Events:

During "Godavari Pushkaralu" (Godavari river Festival which is conducted once in 12 years) this College students worked as Volunteers.

5.9.2   No. of medals/awards won by students in Sports, Games and other events.

Sports: State/University level   National level   International level

| 03 | - | - |

Cultural: State/University level   National level   International level

| - | - | - |

5.10   Scholarships and Financial Support

	Number of students	Amount Rs.
Financial support from institution (Poor boys fund)	14	13,975=00
Financial support from government (Scholarships)	441	12,01,250=00
Financial support from other sources (Endowment and Proficiency prizes)	10	5000=00
Number of students who received International/National recognitions	-	-

5.11   Student organised/initiatives

Fairs : State/University level   National level   International level

| - | - | - |

Exhibition: State/University level   National level   International level

| - | - | - |

5.12   No. of social initiatives undertaken by the students: 10

Social Initiatives undertaken by the Students:

NSS College Unit: On behalf of NSS College Unit under the supervision of Sri M. Narasimhulu NSS Programme Officer and Sri T. Narasimhulu, RRC Coordinator, the following activities and programmes have been under taken.

1. Clean and Green   2. Blood donation Camp   3.NSS Day Celebration

4. AIDS Day Rally   5.Garden Cleaning   6.National Ekta Diwas

7. Srivari Seva Programme   8.Voter Enrolment Programme   9.Voter's Day Celebration

10. Rs.4116/- Donations collected by RRC for Indian Association for Blind.

NCC College Unit: On behalf of NCC College Unit under the supervision of Sri M. Srinivasulu, NCC Care Taker, the following programmes and activities have been organized.

1. Republic Day Celebrations
2. AIDS Awareness Programme
3. Clean & Green Programme
4. Blood Donation Camp.

5.13   Major grievances of students (if any) redressed: **Yes**

Date	Grievance	Whether redressed/not
3-10-2015	Repair of toilets for Boys and Girls in the College	Toilets for Boys and Girls got repaired.
14-2-2015	Providing Books for Competitive Examinations like PG CET, other Bank Examinations	Provided books for Competitive examinations

CRITERION – VI

6. Governance, Leadership and Management

6.1   State the Vision and Mission of the institution

> Since its inception, the Institution has been striving to promote professionalism and academic excellence. The preparation for NAAC assessment mirrors the institutional efforts in the overall academic scenario and how best it can re-orient itself to the cause of creating and promoting academic excellence among the stakeholders.
> - Contribution to National Development
> - Fostering Global Competencies among students
> - Inculcating value systems among students
> - Promoting the use of Technology
> - Quest for Excellence

6.2   Does the Institution has a management Information System

> No.

6.3   Quality improvement strategies adopted by the institution for each of the following.

6.3.1 Curriculum Development

> The Institution has limited role in the development of Curriculum in any Subject. But the Board of Studies for each Subject in the University will include or delete any topic of importance periodically and circulates it to the Affiliated Colleges. All the components of the Syllabus, both theory and practical part is decided by the Board of Studies of the respective subjects.

6.3.2 Teaching and Learning

- The Faculty use different teaching methods and techniques to present their subject topics to the students by using power point presentation.
- Faculty use LCD projectors and OHP transparencies to enhance the learning experience.
- Students are encouraged to participate in Class room Seminars, and in different Literary competitions held at different platforms like District Resource Centre, Yuvatharangam etc., to give a rich learning experience to the students.

6.3.3 Examination and Evaluation

- All courses in the Institution follow Semester Pattern examination system for I Year and II Year as per University regulations, but for Final year, Yearly examination system is followed.
- The examination fee paid online by students
- The evaluation process of theory papers is done as per the standard procedures set by the Affiliating University.

6.3.4 Research and Development

1. Sri M. Narasimhulu, Department of Telugu is awarded Ph.D degree by S.V.University
2. Dr. V. Balasubramanyam Achari, Department of Physics participated in two national seminars.
3. Dr. V. Balasubramanyam Achari, Department of Physics published 01 Research Paper.
4. Dr. S. H. Sowbhagyamma, Department of Telugu, conducted two day National Seminar funded by UGC in this Institution.
5. Two articles are contributed by Sri M. Narasimhulu, Department of Telugu to Saptagiri Magazine.
6. Dr. K. Sridevi, Department of English published a Research paper
7. Sri Tirumala Vasudeva Rao Department of History published a book and two Research papers.
8. Sri M. Narasimhulu, Department of Telugu, published 2 International and 07 National Research papers.
9. Sri M. Sreenivasulu, Librarian Published Research paper in International conference.

6.3.5 Library, ICT and physical infrastructure / instrumentation

1. UGC has sanctioned an amount of Rs.7,50,000/- under Additional Assistance
2. An amount of Rs 3,53,776/- is sanctioned for Plan Block grant.
3. An amount of Rs. 25,500 is spent for purchase of books for Library.

6.3.6 Human Resource Management

In Higher Education Institutions in Andhra Pradesh State, the Principal is the Manager of Human resources available. In this colleges Faculty and students are the human resources. Faculty prepare the students to complete their studies and progress into higher education or Jobs.

Time Schedule is One academic year	• Students are managed by giving an annual time table to run the classes according to a time frame. • Faculty submits Annual Academic plan to complete the syllabus and to prepare the students to take University exams. • The Student Support Services like NCC, NSS, UGC Add on Certificate courses will add value to the Degree. Eco-club, Blood donation Camp, AIDS awareness Programme will serve the community. • After completion of the Degree these students become successful human resources to take part in the development of the country at large.

6.3.7 Faculty and Staff recruitment

1. Recruitment of faculty is done by Commissioner of Collegiate Education through A.P. Public Service Commission.
2. Non-teaching staff are recruited by Regional Joint Director of Higher Education, Kadapa.

6.3.8 Industry Interaction/Collaboration

Nil.

6.3.9 Admission of Students

Admission of students into the Institution is made on the basis of Merit and SC, ST, BC and women reservations.

6.4 Welfare schemes for

Teaching	Medical reimbursement/health cards by State Government.
Non teaching	Medical reimbursement/health cards & festival advance by State Government.
Students	Social Welfare Scholarships by State Govt., Poor boys fund, Proficiency prizes, Endowment prizes.

6.5   Total corpus fund generated   NA

6.6   Whether annual financial audit has been done   Yes [ ]   No [✓]

6.7   Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Academic Guidance Cell (CCE)	Yes	IQAC
Administrative	Yes	Regional Joint Director	Yes	College Committees

6.8   Does the University/Autonomous College declares results within 30 days?

For UG Programmes   Yes [-]   No [✓]

For PG Programmes   Yes [-]   No [✓]

6.9   What efforts are made by the University/Autonomous College for Examination Reforms?

- Online system is introduced for submitting of examination application and payment of fees.
- Hall tickets are downloaded online.

6.10   What efforts are made by the University to promote autonomy in the affiliated/ constituent colleges?

The Commissioner of Collegiate Education chooses certain Affiliated Colleges based on certain criteria in each District of Andhra Pradesh and advises them to go for autonomous state. The respective College prepares proposals and submits them to the U.G.C through the Commissioner.

6.11   Activities and support from the Alumni Association

1. Old student contributed Rs.10,000/- for Endowment Prize in English.
2. The Alumni Association members occasionally meet the Principal to discuss the developmental activities in the College. Their role is limited to advisory and limited material support. They also participate in the important Rallies like World Aids Day Rally, National Voters day, World Diabetic Day conducted by the Institution.

6.12   Activities and support from the Parent –Teacher Association

Parent Teacher Association Meeting is held and discussed the Welfare measures and improvement of facilities to the students.

6.13   Development programmes for support staff

> • Training, Orientation Programme, was organized for support staff for online submission of Salaries of the Staff of the Institution.

6.14   Initiatives taken by the institution to make the campus eco-friendly

> • The Eco Club, NSS & NCC wings contributed to maintain Environmental balance in the campus.
> • Vermi compost pit is established by the Department Of Zoology.
> • Department of Botany insisted on use paper Cups and Bags in the college premises by avoiding plastic cups and bags.
> • Department of Botany developed Garden and maintain greenery in the college premises. Swatch Bharath programme is conducted and 200 plants are planted in the campus.

Criterion – VII

7.   Innovations and Best Practices

7.1   Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

> 1. Continued the Proficiency Prizes.
> 2. Started new endowment prize in the Department of English.
> 3. Regular visits to upper primary school to inculcate interest in studies, awareness on dropouts.
> 4. For the safety of Citizens the students conduct "Helmet awareness" campaign with the cooperation of RRC, NCC and NSS wings

7.2   Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

Plan of Action	Action Taken
The Institution has also plans to start P.G courses like M.Com in the College in future, if accommodation is provided	PG course M.Com is sanctioned and started from the academic year 2015-16
To construct additional 9 class rooms.	Proposals submitted to the higher authorities for funding to construct additional class rooms
To construct compound wall to avoid encroachments in to the college campus.	Requested Sports Authority of Andhra Pradesh to take up the construction of compound wall.
To provide infrastructure facilities like furniture, cots etc in the women's hostel	Requested Social welfare department to provide furniture to women's hostel as the hostel building is handed over to Social welfare dept.
To install Solar energy panels in the Laboratories	Proposals submitted to the higher authorities to sanction funds for solar energy panels
To construct a Seminar Hall in the institution	Proposals submitted to the UGC for funding to construct seminar hall

7.3   Give two Best Practices of the institution (please see the format in the NAAC Self-study Manuals)

> Annexure I,II enclosed

* Provide the details in annexure (annexure need to be numbered as i,ii,iii)

7.4   Contribution to environmental awareness/protection

- The Eco Club, NSS & NCC wings contributed to maintain Environmental balance in the campus.
- Vermi compost pit is established by the Department Of Zoology.
- Department of Botany insisted on use paper Cups and Bags in the college premises by avoiding plastic cups and bags.
- Department of Botany developed Garden and maintain greenery in the college premises. Swatch Bharath Abhiyan is conducted and 200 plants are planted in the campus

7.5   Whether environmental audit was conducted?   Yes ☐   No ☑

7.6   Any other relevant information the institution wishes to add. (for example SWOT Analysis)

SWOT Analysis:

Strengths:

- ❖ We have sufficient land with an extent of 17.16 acres.
- ❖ The institution has own building.
- ❖ The Institution has total number of 736 students in Nine (UG:08 + PG:01) Courses.
- ❖ Apart from Conventional Courses, we have restructured courses like B.Com (Computer Applications and B.Sc (MPCs). We are also having UGC Add-on courses (Web Design and Computer Networking). The College also offering Certificate Courses like Tally, PC Software and 'C '-Language, Spoken English and Communication Skills.
- ❖ The Institution has 30 sanctioned posts in which 24 members are Regular Lecturers and 03 member is Contract Faculty. Among the faculty working in the Institution, 12 members are having Ph.D Degree, 7 members are having M.Phil Degree. 5 members of the Staff are NET/SLET qualified.
- ❖ College conducts Add-on Courses in Web Design, Computer Networking, 'C'- Language which promotes the student skills suitable to present job markets.
- ❖ For the last three academic years this Institution secured highest marks award in Mathematics.

Weaknesses:

- ❖ We need 24 Classrooms to run all the programmes. But at present, we have only 15 classrooms. Labs are also used for Class room teaching.
- ❖ Drop out rate is 5%.
- ❖ As the institution is located in the backward area, the socio-economic conditions of the parents are low. Most of the students are from SC,ST, BC and minority categories.

- ❖ Majority of the students are first generation students.

Opportunities:

- ❖ This year, JKC Mentor was appointed by CCE, Hyderabad to enhance the employability skills of the students.
- ❖ The institution has meagre dropout rate of 5%. It may be arrested by conducting various need based certificate courses like Tally, Spoken English, and Communication Skills, 'C' Language etc.., which attracts the students towards College.
- ❖ By improving basic infrastructure of the college, we will be in a position to enhance the quality education through modernized technology.

Threats:

- ❖ As public evinces more interest in technical education the feature of general education is facing several problems. Majority of the intelligent students of the qualifying examination prefer to join Technical courses, like B.Tech and only average or below average pupils only seek admission in general education.
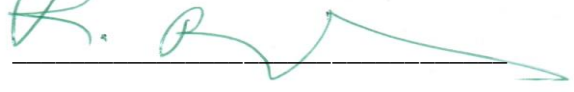
8. Plans of institution for next year

- • To construct additional Class rooms.
- • To construct compound wall to avoid encroachments into the college campus
- • To provide infrastructure facilities like furniture, cots etc., in the Women's Hostel
- • To install Solar Energy Panels in the Laboratories.
- • To construct a Seminar Hall in the Institution.
- • RUSA has sanctioned Rs.2.0 Crore to this Institution. An amount of Rs.50.0 Lakh is released.
- • Rs.35.0 Lakh is allocated to construction of e-class rooms, providing computers and Digital boards, Audio-visual equipment in the College.
- • Rs.15.0 Lakh is allocated for construction of additional class rooms.

Name Dr. S.A.SALEEM   Name Dr. R.RAJENDRA NAIDU

_____   _____

Signature of the Coordinator, IQAC   Signature of the Chairperson, IQAC

ANNEXURE - I

AQAR 2015-16
BEST PRACTICES

"HELMET AWARENESS CAMPAIGN BY STUDENTS OF B.A. UNDER THE GUIDANCE OF RRC & DRC COORDINATOR"

1. **GOAL:**

    As the College is situated on the National Highway (Tirupati – Chennai), the students witness many accidents of two wheel riders. This Campaign aims at reducing the deaths on the Highways due to not wearing of Helmet and over speeding. This campaign teaches the value of life of breadwinner in the family and the loss due to his death in accidents.

2. **The context:**

    Sometime during the middle of the Academic Year our College student and his father involved and gravely injured in two wheeler accident near the College premises. Most of the students and staff visited the hospital and took the decision to start an awareness campaign for wearing Helmets and avoiding speeding of Cars and other large vehicles to avoid further accidents near our College.

3. **Practice:**

    We have explained about the benefits and safety of wearing Helmets on regular basis when the two wheelers ride on the town roads or Highways. The students periodically stopped the two wheel riders without Helmet passing by the College on the Highway and clearly explained them and their family members to insist on wearing Helmets. The Local police also cooperated and appreciated the practice.

4. **Evidence of Success:**

    The students, parents and teachers came to know about the importance of benefit of wearing Helmets and thereby saving not only their lives but also protecting their family members. They realised that once life is lost in

the accident, nothing can be done and dependent family will suffer in many ways in the society. Many people appreciated the efforts made by the Students and started wearing Helmets in the nearby town. So the campaign can be taken as complete success.

5. **Problems encountered:**

At the beginning, many two wheel riders felt offensive to stop their vehicle and to tell them to wear Helmet. Many two wheelers did not stop their vehicle to listen to the student's advice. Some turned aggressive, but later after some persuasion everybody realised the importance of the Helmet campaign.

6. **NOTE:**

We have brought awareness about wearing Helmets regularly irrespective of the roads in which they are travelling. The road may be village gravel road or National Highway, but wearing Helmet is best for their safety and their family.

ANNEXURE - II

AQAR 2015-16
BEST PRACTICES

PROFICIENCY PRIZES

PRIZES FOR STUDENTS IN ALL THE SUBJECTS WHO SCORED HIGHEST MARKS IN THE UNIVERSITY EXAMINATIONS. ENDOWMENT PRIZE IS STARTED IN THE ENGLISH DEPARTMENT.

1. GOAL:

Competitive spirit helps the students to achieve higher goals. By introducing the proficiency prizes, students strive hard to get these awards hence they work hard. The prize acts as a motivation to achieve higher goals in their lives and have better quality of life.

2. THE CONTEXT:

Nagari is primarily a backward and low literacy area. Majority of the students are poor and come from Agricultural back ground. Majority students are first generation students. Those who work hard and study well will definitely get good jobs. So by introducing these prizes we can make them study well.

3. THE PRACTICE:

To improve the standards among the students proficiency prizes are given who stood the highest position in Academics, sports and cultural activities, prizes were given to the students who scored top marks in the University examinations. A list of top ranking students is made in all the subjects & the faculty members will give prizes in the form of cash or books. This activity takes place during college anniversary function.

Similarly students participate in various District level, Inter Collegiate and State level sports activities, and other individual events. Prizes are given to winners and the prizes are sponsored by local banks.

The District Resource Centre (DRC) conducts competitions in the colleges.

4. EVIDENCE OF SUCCESS:

Due to the efforts of our staff members many students achieved distinction marks in University examinations. Our college secured highest marks in Mathematics in consecutively for the last three Academic Years.

5. PROBLEMS ENCOUNTERED AND RESOURCES REQUIRED:

Economically Nagari is backward & rural area and financial contributions and donations are minimum. So the staff members of all the Departments contribute financially for this event.

6. NOTE:

Recognition of talent is shown & competition always increases the quality of Education & improves the standard of students.

PART – B
ANNEXURE
AQAR 2014-15
CRITERION – 1

FEED BACK ANALYSIS

A total of 100 Students, Parents and Alumni are given different questionnaires and feedback is taken from them. The results are analysed as below.

1. **PARENTS:**

Most of the parents belong to the Agriculture labourers and only a few are self employed. Majority of the parents expressed that the Courses offered and facilities in the College are useful to their wards. They also expressed good opinion about the Infrastructure facilities available in the Institution. They also expressed that implementation of reservations in the admissions is good. Regarding safety of Women students and implementation of anti ragging measures is good. All the Parents felt that Government Scholarships and Poor boy's fund implemented good. All the parents expressed good opinion regarding transport, sanitation and drinking water facilities in the Institution. Parents expressed that t their ward's overall performance is good in the Institution during their period of study.

2. **STUDENTS:**

Year after Year this college has acquired good infrastructure facilities. So, 80% of the students expressed those facilities regarding class rooms and infrastructure is good. Regarding NSS and NCC 60% of the students expressed that they are good. Regarding completion of syllabus, interest generated by the Faculty, depth and content of the subject and

different teaching methods used, majority of the students felt that they are very good. In case of Curricular, extracurricular activities in the College and regarding Sports/Games facilities, majority of the students expressed that they are good. All the students opined that the Library and learning resources in the college are very good.

3. <u>**ALUMNI:**</u>

Alumni of this College mainly are either self employed doing small jobs. The Students who completed their Course of study in different academic years is approached for their opinion on various aspects of the Institution and its functioning.

Majority of the Alumni expressed that they attend the Alumni Association gathering randomly. Majority of the Alumni admitted that their role in the development of the Institution is limited to advisory support only. They expressed that the College Administration listens to their suggestions. Majority felt that there is a good change in Infrastructural facilities over a period of time. All of them expressed that Library facilities for student development and progression into higher studies are good. Alumni expressed good opinion regarding Gymnasium. Finally all the members expressed over all good opinion about the Institution.

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ANNUAL PATTERN

SRI VENKATESWARA UNIVERSITY :: TIRUPATI
ACADEMIC SCHEDULE FOR THE YEAR 2015 - 2016

Sl No.	Particulars of Commencement of Classes for Under Graduate (U.G.) Courses	2015 -16 (Academic Year)
1	Re-opening of the College after Summer Vacation and Commencement of II and III Year Classes and online Admission	15.06.2015 (MONDAY)
2	Last date for admission into I Year Degree Courses without LATE FEE	31.07.2015 (FRIDAY)
3	Commencement of classes for FIRST YEAR COURSES	15.07.2015 (WEDNESDAY)
4	Last date for admission into degree courses with LATE FEE	17.08.2015 (MONDAY)
5	Last working day of I Term	17.10.2015 (SATURDAY)
6	Submission of Return of Matriculates relating 2015-16	10.10.2015 (SATURDAY)
7	Dasara holidays	18.10.2015 to 25.10.2015 (SUNDAY to SUNDAY)
8	Reopening of the Colleges for II Term	26-10-2015 (MONDAY)
9	Last date for receipt of Three Year Degree Examination application forms for March /April – 2016 together with prescribed fee in the office of the Controller of Examinations	16-11-2015 (MONDAY)
10	Sankranthi Holidays	09-01-2016 to 17-01-2016 (SATURDAY) to (SUNDAY)
11	Reopening of the Colleges after Sankranthi Holidays	18-01-2016 (MONDAY)
12	Commencement of Online English Examinations	01-02-2016 (MONDAY)
13	Commencement of Practical Examinations for III, II Year Degree Courses	15-02-2016 (MONDAY)
14	Last day of Instructions for III & II year Degree Courses	02-03-2016 (WEDNESDAY)
15	Commencement of Theory Examinations for III, II Degree Courses	10-03-2016 (THURSDAY)
16	Last working day of the Academic Year 2015-16	26-04-2016 (TUESDAY)
17	Summer Vacation	27-04-2016 to 15-06-2016 (WEDNESDAY) to (WEDNESDAY)
18	Reopening of Colleges after Summer Vacation for the next Academic Year i.e. 2016-17	16-06-2016 (THURSDAY) -

Note:-On receipt of the approval of the Government for the introduction of semester system Under CBCS pattern the revised schedule of academic schedule for the Ist year students from the academic year 2015-16 will be intimated later.

Sd/-M.DEVARAJULU
REGISTRAR

//t.c.Eb.o//

JOINT REGISTRAR

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SEMESTER PATTERN

SRI VENKATESWARA UNIVERSITY :: TIRUPATI
ACADEMIC SCHEDULE FOR THE YEAR 2015 - 2016
(For B.A./B.Com / B.Sc/BBM/BCA/BHM Degree Course and Oriental Courses)

Sl No	Particulars of Commencement of Classes for Under Graduate (U.G.) Courses	2015 -16 (Academic Year)
	Ist SEMESTER	
1	Commencement of classes for FIRST YEAR COURSES	15.07.2015 (WEDNESDAY)
2	Last date for admission into first year degree courses without LATE FEE	31.07.2015 (FRIDAY)
3	Last date for admission into first year degree courses with LATE FEE	17.08.2015 (MONDAY)
4	1 Spell Internal/Mid Examinations	21.09.2015 to 30.09.2015 (MONDAY to WEDNESDAY)
5	Dasara Holidays	18.10.2015 to 25.10.2015 (SUNDAY to SUNDAY)
6	Submission of Return of Matriculates relating to 2015-16	10.10.2015 (SATURDAY)
7	Last date for receipt of Examination Application Forms towards I semester University Examinations	10.10.2015 (SATURDAY)
8	II Spell Internal/Mid Examinations	09.11.2015 to 17.11.2015 (MONDAY to TUESDAY)
9	Last day of instruction for I Semester	21.11.2015 (SATURDAY)
10	Commencement of I semester Practical examinations	23.11.2015 (MONDAY)
11	Commencement of I Semester theory Examinations	02.12.2015 to 19.12.2015 (WEDNESDAY to SATURDAY)
	II SEMESTER	
12	Commencement of II Semester Classes	21.12.2015 (MONDAY)
13	Sankranthi Holidays	09.01.2016 to 17.01.2016 (SATURDAY to SUNDAY)
14	1 Spell Internal/Mid Examinations	22.02.2016 TO 29.02.2016 (MONDAY to MONDAY)
15	Last date for receipt of Examination Application Forms towards II semester University Examinations	07.03.2016 (MONDAY)
16	II Spell Internal/Mid Examinations	18.04.2016 to 26.04.2016 (MONDAY to TUESDAY)
17	Last day of Instructions for II semester	26.04.2016 (TUESDAY)
18	Commencement of II Semester Practical Examinations	27.04.2016 (WEDNESDAY)
19	Commencement of II Semester theory Examinations	05.05.2016 to 26.05.2016 (THURSDAY to THURSDAY)
20	Semester Break	27.05.2016 to 15.06.2016 (FRIDAY to WEDNESDAY)
21	Commencement of III semester Classes	16.06.2016 (THURSDAY)